

Press Release: Sept. 6, 2007 THE INSTITUTE FOR PASTORAL STUDIES (TIPS)

TIPS invite all to attend our course offerings on campus, on line, or with our special Partners in Ministry.

Do you or do you know someone who wants to minister to college students?

Sign up now for next course: **Making Campus Ministry Possible Oct. 27, 2007.**

5 people must be Pre-registered by **Oct. 15, 2007** for this course to be offered.

Taught by Greater Houston Campus Ministries Chaplains

Do you or do you know someone who wants to know more about Congregational Pastoral Care, hospital visitation?

Apply now for the Class of 2008 before Feb. 1, 2008.

Taught by Methodist Hospital Chaplains

Request application by email at dfoose@tmh.tmc.edu

Do you know someone, your pastor, your friend, your elder, your self who wants to know more about being Presbyterian, the Bible, the Book of Order, or even becoming a Commissioned Lay Pastor.

Sign up now for any of our courses on campus, on the internet, or request an offering in your region.

Taught by Ministers, Educators, Elders, Commissioned Lay Pastors, and noted National Experts too!

Contact TIPS TODAY

For quick response email Dr. Morgan at drpmorgan@covad.net

Web Site Links

The Institute for Pastoral Studies at

<http://theinstituteforpastoralstudies.com>

United Campus Ministries of Greater Houston at

<http://www.ucmhouston.org>

Methodist Hospital Spiritual Care and Education at

<http://www.methodisthealth.com>

The Presbytery of New Covenant at

<http://www.pbyofnewcovenant.org>

Learn More about The Institute for Pastoral Studies by reading the next set of pages:

TIPS Programs (2 pages)

TIPS Distance Learning (1 page)

TIPS Sample Syllabus (1 page)

TIPS Sample Calendar Sept. 2006 through Dec. 2008 (2 pages)

THE INSTITUTE FOR PASTORAL STUDIES (TIPS) – Course Interventions

Programs:

Commissioned Lay Pastor Program (CLP) (12 required courses, 4 electives)

Biblical Classes

- B1 Introduction to the Old Testament
- B2 Introduction to the New Testament

Connectional Classes

- C1 Sermon Preparation and Delivery
- C2 Introduction to Christian Education
- C3 Administration and Dynamics of the Small Church
- C4 Presbyterian Polity
- C5 The Presbyterian Elder as a Leader
- C6 Introduction to Christian Care Giving

Theological Classes

- H1 A Survey of Christian History
- R1 Reformed Theology
- R2 Sacraments: Communion and Baptism
- R3 Special Worship Services: Weddings and Funerals

4 Elective Classes

Note: Presbyterians must meet the Book of Order so may be asked to add courses)

Denominations other than Presbyterian, request further instructions from TIPS and their denomination

Certified Lay Ministry Program (CLM) (5 required courses, 3 electives)

Biblical Classes

- B3 Interpreting Scripture

Connectional Classes

- C14 Faith Development
- C18 Resources for Ministry
- D7 Technology in Ministry

Theological Classes

- H1 A Survey of Christian History

3 Elective Classes

Denominations other than Presbyterian, request further instructions from TIPS and their denomination

Programs (continued):

Campus Ministry Program Track (CMT) (3 courses required)

TIPS partnership with United Campus Ministries of Greater Houston

Ministers or Laity track only, complete the 3 required courses and then request further instructions

CM1 Introduction to Campus Ministry

CM2 Making Campus Ministry Possible

CM3 Developing Programs for Young Adults

Commissioned Lay Pastors, add this track to their program as 3 of their electives

Certified Lay Ministry, add this track to their program as their 3 electives

Denominations other than Presbyterian, request further instructions from TIPS and their denomination

Pastoral Care Dual Program (MPC) (requires multiple class meetings)

TIPS Partnership with Methodist Hospital Spiritual Care and Education

MP1 Pastoral Care

MP2 How Theology Informs Ministry and Ministry Informs Theology

Presbyterian Commissioned Lay Pastors request instructions from TIPS,

Denominations other than Presbyterian, request further information from the Methodist Hospital
Spiritual Care and Education program

Distance - E-Learning

Distance learning provided by request (requires the ability to use and access the internet, word processing software, and adobe acrobat reader)

- D1 Technology Education for Congregations
- D2 Equipping the saints: Teacher training in small congregations.
- D3 TIPS Survey of Christian History from
- D4 TIPS & Synod of the Sun PC(USA) Dynamics of The Small Church from
- D5 TIPS Resources for Ministry from
- D6 Bible Content
- D7 Presbyterian Polity
- D8 Faith Development
- D9 Pre-Marital Counseling with CEU certification
- D10 Constructivist Education in Ministry
- D11 How to Series
 - D11-1 Create and Maintain a Web Site
 - D11-2 Use email, instant messaging, and more
 - D11-3 Enter into the Wide World of the Web
- D12 Grant Writing for Not For Profits
- D13 Rising to the Risk: Small Congregations
- D14 Special Worship Services: Weddings and Funerals

Sample Syllabus

Introduction: D7 Presbyterian Polity

Description: The Constitution of the PC(U.S.A.) consists of several parts. The first volume is the Confessions, the second (consisting of the Form of Government, Directory for Worship and Rules of Discipline) is called the Book of Order.

This course will focus on an introductory understanding and application of the Second Volume: the Book of Order. This course provides an interactive introduction to Presbyterian Church (USA) polity. There will be an emphasis on the application of the Constitution by elders, educators, lay pastors and ministers of the word and sacrament in the context of both their local congregation and judicatories (Presbytery, Synod, and General Assembly).

Class structure will include use of the internet, email, file uploads and downloads, and interactive assignments. This course requires a basic knowledge and ability to use adobe acrobat, email, internet, and word processing software.

Course Objectives: Upon completion of this course a student will be able to

1. Explain to anyone 12 years or older an introductory understanding of the Book of Order:

- A. History
- B. Purpose
- C. Relationship to the Bible

2. Give basic guidelines addressing how to read, interpret and apply the Book of Order to Presbytery Examining Committee, Staff, Congregation, Session and even non-Presbyterians.

Required Materials (online and/or PDF versions, please request these from TIPS at the beginning of the course)

- The Book of Confessions
- Current Book of Order
- The Companion to the Constitution

Time to complete this course: Depends upon each student; however an average student completes the course within 40 hours of accrued time. The student may access the course for 6 months, if you are not finished in 6 months, you may purchase an extension. You will receive by email an access id number with date.

Current offerings from Sept. 2006 through Dec. 2008

(Contact TIPS to request expanded and updates list and descriptions of each course intervention)

Course	Faculty	On Campus (local and regional)** 9am to 3pm	Distance Learning*	at Methodist Hospital 6565 Fannin D102 Houston, TX
C1 Basic Sermon Prep	Dr. Stuart MacColl	9/22-23/06		
B1-3 The OT Story	Rev. Rick Elliott	10/27/28/06		
I2 Constructivist Education	Rev. Pam Morgan, PhD	11/3/2006	D10	
MP1 Pastoral Care	Dr. Ron Sunderland			2/15/07 – 5/10/07
CM1 Campus Ministry	Rev. Dr. Guinn Blackwell-Eagleson Teddy Hardy Phil Hardy	2/24/07		
C24 Troublesome People	Rev. Helen Bailey	3/24/07		
B3 Interpreting Scripture	Rev. Jerry Hurst	4/28/07		
R5 Advanced: Weddings & Funerals	Rev. Pam Morgan, PhD	6/23/07		
B2 Intro to NT	Rev. Mark Downs	7/28/07		
C20 Diversity in Ministry	Rev. P Morgan, PhD	8/18/07		
D1 Technology Education	TIPS Team			
D3 Christian History	Dev. by Eldon Sheffer			
D4 Small Church	Dev. By Synod of Sun Small Church Strategy Team			
D5 Resources for Ministry	Dev. By Rev. P Morgan, PhD Educator Margaret Swarts			
D6 Bible Content	TIPS Team			
D7 Presbyterian Polity	TIPS Team			
D8 Faith Development	Rev. Pam Morgan, PhD			
D9 Pre-Marital Counseling	TIPS Team			
C3 Adm & Dyn of a Small Church	TIPS Team	9/29/07	D4	
I3 Exam/Study Guide Prep	Rev. P Morgan, PhD CLP Lynn David	10/26/07		
CM2 Making Campus Min.	Rev. Dr. Guinn Blackwell-Eagleson Teddy Hardy Phil Hardy	10/27/07		
MP2 How Theology Informs Ministry	Rev. Dr. Ron Sunderland			9/13/07 – 12/13/07
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	TIPS 2008 Calendar			(Cont. Page 2 of 2)
MP1 Pastoral Care	Rev. Dr. Ron Sunderland			Begins Feb 2008
TBD		2/23/08		
C1 Sermon Prep	TBD	3/29/08		
C2 Intro to CE	Educator Mary Marcotte	4/26/08		
C6 Christian Care Giving	TBD	6/28/08		
R2 Sacraments	TBD	7/26/08		
R1 Reformed Theology	TBD	8/30/08		
TBD	TBD	9/27/08		
TBD	TBD	10/29/08		
CM1 Intro Campus Ministry	Rev. Dr. Guinn Blackwell-Eagleson Teddy Hardy Phil Hardy	TBD		
CM2 Making Campus Min	See above CM1	TBD		
CM3 Developing Programs	See above CM1	TBD		

*distance learning courses marked "yes" are available upon request and require the ability to use and access the internet.

<http://www.theinstituteforpastoralstudies.com>

**Campus Sites: Presbytery of New Covenant 1110 Lovett Blvd Houston, TX 77006-3808 (Above dates apply to this site in 2007)
 A Community of the Servant-Savior 11303 Hughes Road Houston, Texas 77089 (In development for 2008)

Contact: The Rev. Pam Morgan, PhD
 Dean TIPS
 E-Mail: drpmorgan@covad.net

Rev. Aug 30, 2007
Rev. Jan 20, 2007
Rev. Dec. 15, 2007
Rev. April 12, 2007